



MONTGOMERY COUNTY PLANNING DEPARTMENT
THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

MEMORANDUM

DATE: March 12, 2015

TO: Applicants submitting a Traffic Study Scope of Work or Exemption Request

FROM: Montgomery County Planning Department

RE: Traffic Study Scope of Work Agreement Form

As part of the on-going effort to improve and streamline the Local Area Transportation Review and Transportation Policy Area Review (LATR & TPAR) Guidelines, M-NCPPC staff has developed a traffic study scoping form (dated February 10, 2015). The purpose of this form is to simplify and standardize the traffic analysis component of the Adequate Public Facilities (APF)/Local Area Transportation Review test.

For applications requiring a traffic study or exemption statement, please fill out the attached form and send it to the appropriate transportation planner for Area 1, 2, or 3, as noted below. The Area transportation planner will review the submitted Agreement Form and contact you to refine specific details of the traffic study scope, as needed.

Please begin using this form for all new traffic study/exemption statement scoping requests beginning Monday, March 16, 2015.

If you have any questions, please feel free to contact one of the Montgomery County Planning Department's Area Transportation Planners:

Area 1: Matt Folden – matthew.folden@montgomeryplanning.org 301-495-4539

Area 2: Ed Axler – ed.axler@montgomeryplanning.org 301-495-4536

Area 2: Aaron Zimmerman – aaron.zimmerman@montgomeryplanning.org 301-495-4629

Area 3: Michael Garcia – michael.garcia@montgomeryplanning.org 301-495-4549