



November 1, 2007

Dear Property Owner or Resident:

SITE VISIT TO PHOTOGRAPH YOUR PROPERTY

About a year ago, Historic Preservation staff of the MNCPPC Montgomery County Planning Department sent a letter to this address. In that letter, staff members Clare Kelly and Joshua Silver explained that they were beginning to evaluate historic resources in the Little Bennett-Patuxent area as part of an ongoing update to the Montgomery County *Master Plan for Historic Preservation*. The *Master Plan for Historic Preservation* is the County's official list of protected resources.

Staff noted that they would be visiting, photographing, and researching all properties in the Little Bennett-Patuxent area that had potential historical, archaeological, architectural, or cultural significance, including those listed on the *Locational Atlas and Index of Historic Sites in Montgomery County Maryland*. The *Locational Atlas* was prepared by this agency in 1976 as an inventory of County sites and districts that might be worthy of preservation and protection, pending future study.

Our records indicate that the property at the address to which this letter is addressed is listed as an individual resource on the *Locational Atlas*, or is within a proposed historic district on the *Locational Atlas*, or has been identified as having potential historical significance, although not listed on the *Location Atlas*.

We are writing to you today for two reasons: first, to let you know that the evaluation is now being conducted by Sandra Youla and Jennifer Krintz (the undersigned), and second, to inform you that we will be visiting your property in the near future to photograph it, as we are required to do by law. During the last twelve months, we have visited many sites and heard from various property owners, and we look forward to visiting your property and hearing from you as well.

If you would like us to arrange a time with you for this visit, please contact us within a week of receiving this letter to set up an appointment. Otherwise, we will visit your property as our schedule permits. You do not have to be on site during

our visit. Please note that if your property is within a proposed historic district, we must photograph it, even if it does not seem particularly old.

Our research will help establish whether your property has sufficient historical, archaeological, architectural, or cultural significance to merit placement on the Montgomery County *Master Plan for Historic Preservation*. Properties on the *Master Plan for Historic Preservation* are subject to the provisions and protections of the Montgomery County Historic Preservation Ordinance. (For information, see <http://www.mc-mncppc.org/historic/about.shtm>.) These properties may also be eligible for a variety of programs that help defray their rehabilitation and preservation costs, including certain county, state, and federal tax credits. We will be happy to discuss these programs with you.

Please be assured that historic evaluation is a considered and careful process, and you will have numerous opportunities to make your views known. The Historic Preservation Commission, Planning Board, and County Council review each evaluated property to determine whether its proposed inclusion on or exclusion from the *Master Plan for Historic Preservation* meets the requirements of law, and each of these bodies holds a public hearing where you may testify or send in comments.

If you have questions or need additional information, please do not hesitate to call us at 301-563-3400 or e-mail us at Jennifer.Krintz@mncppc-mc.org and Sandra.Youla@mncppc-mc.org. Thank you in advance for your cooperation with this project.

Sincerely,

Handwritten signature of Sandra Youla in cursive script.

Sandra Youla, AICP
Jennifer Krintz

Handwritten signature of Jennifer Krintz in cursive script.

Historic Preservation Planners