



8787 Georgia Avenue
 Silver Spring, Maryland 20910-3760
 www.montgomeryplanning.org/environment

Phone 301.495.4540
 Fax 301.495.1303

FOREST CONSERVATION PLAN APPLICATION

Preliminary FCP Final FCP Revised Application Amendment

M-NCPPC Staff Use Only		
FCP File Number NRI/FSD	_____	
Plan Number Preliminary/Site	4 _____	
Plan Number Date	_____	
Application Received Date	_____	
Application Complete	_____	
Application Completed by	_____	
Fee (attach worksheet)	_____	
Fee Received by	_____	

An application will not be accepted for review unless all required information below and appropriate fees are provided. If an item requires more space, attach a separate sheet.

Name of Plan: _____

Size of property tract: _____ Acres _____ SF

200 scale Base Map # _____ Tax Map # _____ Special Protection Area _____

Property Tax Account Number(s) associated with the plan (8 digits)

A. _____ B. _____ C. _____ D. _____ E. _____
 F. _____ G. _____ H. _____ I. _____ J. _____

Location:

On _____, _____ feet _____ of _____
Street Name (N,S,E,W etc.) Nearest Intersecting Street

Subdivision Information: (Complete either A, if located within a recorded subdivision, or B)

A. Lot _____ Block _____ Subdivision _____
 B. Parcel _____ Liber _____ Folio _____; Parcel _____ Liber _____ Folio _____; Parcel _____ Liber _____ Folio _____

Applicant (Owner, Owner's Representative, or Contract Purchaser (check applicable: **written verification required if not the owner**)

Name

Street Address

City State Zip Code

Telephone Number ext. Fax Number E-mail

Contact Person

Name

Street Address

City State Zip Code

Telephone Number ext. Fax Number E-mail

Plan Preparer (Qualifications of preparer must be included if individual has not been previously certified.)

Name _____

Street Address _____

City _____ State _____ Zip Code _____

Telephone Number ext. Fax Number E-mail _____

Forest Conservation Data

Total Tract Area _____ acres

Dedicated or Exempted Land _____ acres
(Parkland, WSSC, agriculture, etc)

Net Tract Area _____ acres

On-site Forest Retention _____ acres

 Within Priority Areas _____ acres

Off-site Forest Retention _____ acres

 Within Priority Areas _____ acres

Total Forest Clearing _____ acres

Forest Clearing in Stream Buffer _____ acres

On-site Forest Planting Provided

 Reforestation _____ acres

 Afforestation _____ acres

 Within Priority Areas _____ acres

Off-site Forest Planting Provided

 Reforestation _____ acres

 Afforestation _____ acres

 Within Priority Areas _____ acres

Off-site Retention/Planting Locations:

 Watershed for Off-site Retention _____

 Watershed for Off-site Planting _____

Supplemental Information:

Previous Plan Submittals: *(enter information, if applicable)*

NRI/FSD Submission Name	_____	File Number 4	_____
Pre-Application Submission Name	_____	File Number 7	_____
Preliminary Plan Name	_____	File Number 1	_____
Sediment Control Plan Name	_____	File Number SC	_____
Special Exception Name	_____	File Number S	_____
Mandatory Referral Name	_____	File Number M	_____
Project Plan Name	_____	File Number 9	_____
Site Plan Name	_____	File Number 8	_____

Describe the nature of the amendment or revision, if applicable. (Note: This form applies to full plan amendments) Attached

Legal restrictions on property not shown on plan, if any*

*MNCPPC does not enforce private easements or any other private legal agreements, but they should be noted as part of the application

Forest Conservation Variance

Under Maryland State Law any property subject to a forest conservation plan that proposes to remove certain vegetation is required to receive a variance. The variance provisions apply to any property that proposes to remove:

- any tree 30 inches and greater in diameter at breast height (dbh);
- any tree with a dbh equal to or greater than 75% of the current state champion;
- trees that are part of a historic site or associated with a historic structure;
- any tree designated as the county champion tree; or
- any tree, shrub or plant identified on the list of rare, threatened and endangered list of the U.S. Fish and Wildlife Service or the Maryland Department of Natural Resources.

Does this forest conservation plan propose the removal of vegetation that requires a variance?

Yes No

If yes, you must submit a variance request with the initial submission of the forest conservation plan. All forest conservation plans requiring a variance must request the variance in writing. The applicant must demonstrate that enforcement would result in unwarranted hardship.

The variance requests must include narrative discussion on the following:

- (1) describe the special conditions peculiar to the property which would cause the unwarranted hardship;
- (2) describe how enforcement of these rules will deprive the landowner of rights commonly enjoyed by others in similar areas;
- (3) verify that State water quality standards will not be violated or that a measurable degradation in water quality will not occur as a result of the granting of the variance; and
- (4) provide any other information appropriate to support the request.

Applicant hereby notifies that he/she is the sole owner of the subject property, is otherwise legally authorized to represent the owner(s) (**written verification provided**), or is a contract purchaser authorized to submit this application by the property owner (**written verification provided**).

Signature of Applicant (Owner, Owner’s Representative, or Contract Purchaser) *written verification needed if not the owner*

Signature _____
Date

Name (Type or Print)

Checklist

See Submission Requirements for more details about the items below:

1. General Information

- 1.1 Complete application form and checklist.....
- 1.2 Complete fee schedule and worksheet.....
- 1.3 PDF image of plan drawing

2. Preliminary Forest Conservation Plan Drawing

- If not submitted with a Preliminary or Site Plan, provide.....
- 2.1 Scaled drawing with north arrow
- 2.2 Title Information
- 2.3 Vicinity location map
- 2.4 Signature of qualified preparer
- 2.5 Boundary outline of property tied to Maryland State Grid System
- 2.6 Topography
- 2.7 Shape and dimensions of lots, showing locations of existing structures and improvements including paved areas
- 2.8. Locations and dimensions of all existing and proposed rights-of-way, setbacks, easements, stockpile areas, and stormwater management facilities; identify road and utility easements which will not be improved as part of the development application
- 2.9 Location of building restriction lines and areas to be conserved including floodplains, wetlands, and stream/environmental buffers
- 2.10 Locations and footprints of proposed structures, retaining walls, road and parking layout, sidewalks and pathways, drainage systems, and recreation facilities
- 2.11 Proposed site grading, limits of disturbance of the natural terrain, location of forest and tree stand retention areas, and sediment control measures
- 2.12 Proposed locations of afforestation and reforestation, including acreage
- 2.13 Proposed tree save areas including acreage or credit requested

3. Forest Conservation Worksheet

- Include on FCP Drawing.....

No. Copies	Engineer/Surveyor	M-NCPPC Staff
	Submitted or Waived By	Accepted or Not Accepted
1		
1		
1		
2		
2		

6. Variance Requests

- 6.1 Copy of submitted plan
- 6.2 Written request addressing 22A-21(b).....
- 6.3 PDF image of variance request

No. Copies	Engineer/Surveyor	M-NCPPC Staff
1		
1		
1		

The plan preparer hereby certifies that all required information for the submission of forest conservation plan has been included in this application, and that to the best of his/her knowledge, information, and reasonable belief, the information and data are accurate.

Signature of Plan Preparer

Signature

Date

Name (Type or Print)