



The Volunteer Collegiate Internship Program

The Planning Department's internship opportunities are designed to provide employment experience in planning and urban design to qualified college students. Summer interns are assigned to work at least 20 hours per week with Montgomery County Planning Department staff. All summer internships are unpaid.

Past interns have worked on a rustic roads survey, GIS analysis of public facilities sites, transit station property analysis, a highway corridor study, and master plan community outreach.



The internships are appropriate for students pursuing degrees in:

Regional and community planning

Architecture, landscape architecture, and urban design

Urban studies, and geography

Environmental planning and science

Historic preservation

Geographic information services

Journalism, public relations, and communications

Public administration

Interns will be based in downtown Silver Spring, an active, around-the-clock community accessible by transit.

J.Q., University of Maryland – *“I came to this program expecting to discover how all the information and skills I have studied in class will apply in the real world and that is exactly what I am leaving with.”*

G.D., University of Maryland – *“My assignments were a great complement to my education and I've learned things I'll be able to put to use at school and work in the future.”*

T.K., Salisbury University – *“Everyone that I worked with was great and made this experience extremely rewarding.”*

E.W., University of Pennsylvania – *“The internship program helped me gain knowledge about working for the public sector and valuable real world experience.”*

C.H., University of Maryland – *“My work experience has been superior. The tasks were interesting, and communication with my supervisor was professional, open, and productive.”*

Eligible students:

- must be enrolled in a college or university at the undergraduate or graduate level
- must have at least a 2.5 GPA (on a 4.0 scale)
- must have at least a junior-class standing.

Additional Selection Criteria

- Strong writing skills
- Effective interpersonal skills
- Familiarity or experience with computers
- Applicable work, volunteer or academic experience
- Leadership skills
- References from past supervisors and/or professors
- Self-motivation; ability to work with minimal supervision

Program Dates

Summer internships run from June through August

To apply, submit:

- an M-NCPPC employment application (online)
- a transcript of your college records (an unofficial transcript is acceptable)
- an at least one-page personal statement describing how your goals will be enhanced by an internship

For more information or to submit an application, contact:

Kathleen Wilson, Internship Coordinator

Montgomery County Planning Department
8787 Georgia Avenue
Silver Spring, MD 20910-3760
kathleen.wilson@mncppc-mc.org

MontgomeryPlanning.org



About the Maryland-National Capital Park and Planning Commission

The Montgomery County Planning Department aims to improve quality of life by conserving and enhancing the natural and built environments. As Montgomery County continues to attract an increasingly diverse, technologically savvy, well-educated population, the Planning Department focuses its skills and talents to bring high-quality design in both form and function to all areas, from central business districts to rural villages.

The Commission was established by the Maryland General Assembly in 1927 and is empowered to prepare and administer land use and functional plans for the physical development of Montgomery and Prince George's Counties. The Commission also develops and maintains a regional park system of more than 43,000 acres. More than 2,000 Commission staff members include planners, park police, and park and recreation administrators.

M-NCPPC has long been recognized as a regional and national leader in innovative community development and park design. The agency's work has been recognized with awards for master planning, outreach, and implementation.

The Commission is an equal opportunity employer, and encourages applications from minorities, females, and persons with disabilities.

Collegiate Internship Program



Montgomery County Planning Department

The Maryland-National Capital
Park and Planning Commission